

UNIFIED SCHOOL DISTRICT #409

POLICY: KGA

USE OF DISTRICT PERSONAL PROPERTY AND EQUIPMENT

Requests for use of district equipment by individuals or outside organizations shall be submitted to the superintendent or designee. Any request shall be granted or denied at the discretion of the superintendent or designee. The superintendent, or designee, may establish a deposit for the use of the equipment. The superintendent, or designee, may require the purchase of insurance for use of school equipment before it is removed from district property. The deposit will be paid to the superintendent, or designee, and will be refunded when the equipment is returned in satisfactory condition.

Lost Stolen or Damaged Property or Equipment

No request for use of school equipment shall be granted until a use agreement is executed. The agreement shall specify that the party will agree to pay the district fair market value for any equipment that has been lost, stolen, or has suffered irreparable damage while in their possession.

For the purposes of this policy, “irreparable damage” shall include any damage severe enough that the cost to repair such equipment would be more than the fair market value of the equipment. If school equipment is returned damaged beyond normal wear and tear of acceptable use, the party requesting shall be responsible for the cost to repair such equipment.

Personal Use

No district equipment shall be used by staff for personal reasons at school or away from its designated station/location without the prior approval of the superintendent or designee.

Football Equipment

Requests for use of district football equipment (including but not limited to football helmets, football shoulder pads, and other player protective equipment) may be submitted by

- current students who participated in the football program in the current/previous year for summer football camps or clinics, or
- graduating seniors participating in All Star games.

Football helmets and shoulder pads will not be available for personal student use.

Any football equipment request shall be granted or denied pursuant to use guidelines developed by the administrator and approved by the board. All equipment must be returned in the same condition or student/parent/guardian must pay replacement cost of the equipment. Parents are responsible for the cost of the re-certification of helmets prior to helmet check-out.

USD 409 may permit its students the use of school-owned football helmets, shoulder pads, and player protective equipment at non-school sanctioned camps and clinics within the framework of the following guidelines:

1. Requests shall be made to the Superintendent.
2. The USD 409 head coach and activities director shall review and approve the camp or clinic.

3. The equipment shall be inspected prior to checkout.
4. The equipment shall be inspected and re-certified upon return.
5. Checkout is limited to one business day prior to when it is needed.
6. The equipment must be returned within one business day of the conclusion of the camp or clinic.
7. The student and his parent/guardian will be responsible for returning the equipment in the same condition it was in at the time it was issued as determined by the coach. The student and his parent/guardian accept financial responsibility for replacing the equipment to that condition.
8. The student and his parent/guardian must sign a “Release from Liability/Hold Harmless Agreement” at the time of the request.
9. Proof of medical/liability insurance coverage from the camp or clinic organizer must be provided at the time of the request.

Personally-Owned Football Equipment

Students shall only use district-issued personal protective equipment (football helmets and/or shoulder pads) for school competitions and practices.

Adopted: 7-07-2008

Reaffirmed: 8-01-2011, 7-08-2019

Revised: 11-05-2012, 12-0-2014, 3-07-2017