

UNIFIED SCHOOL DISTRICT #409

POLICY: BDA

DEVELOPING AND ADOPTING POLICY

(See CM, CMA, GAA and JA)

The board shall adopt all new policies and delete, modify, or reaffirm existing policies. Board policies, rules and regulations may be amended at any board meeting by a majority vote of the board. All handbooks shall be approved by the board and adopted, by reference, as a part of these policies and rules.

Drafting Policy

The superintendent shall draft all recommended policy changes, including new policy recommendations. The superintendent may involve appropriate staff members, patrons or students when revising or drafting new policy.

Attorney Involvement

Board policies and rules shall be submitted to the legal counsel to determine their legality before they are submitted to the board.

Policy Dissemination

Changes in board policy shall be disseminated as appropriate. The superintendent shall develop a procedure to ensure appropriate dissemination and the destruction or removal of obsolete policies. One hard copy policy book shall be kept in the central business office and in each building. If appropriate, the superintendent may also designate additional staff members who shall be furnished a policy book, including the president of the ANEA. Current board-approved policies shall be posted on the district website, or other website designated by the board. Board members, district staff, patrons and others will be encouraged to use the website to access current board policies.

Historical Policy Files

The clerk shall keep an historical set of board policies which will reflect all revisions, amendments or other actions pertaining to every policy and rule.

Public Input on Policy

Individuals or groups may submit proposed changes in board policy.

Adopted: 12-03-2007

Revised: 3-02-2009, 11-01-2010, 2-06-2012

Reaffirmed: 1-05-2015, 7-17-2017, 12-09-2019